Embassy Suites
800 Monroe Street | Huntsville, AL

Call for Presentations

Deadline for Proposal Submissions: March 31, 2017

The Alabama Lifespan Respite Resource Network® (Alabama Respite), in collaboration with the ARCH National Respite Network and Resource Center, will host the 2017 National Lifespan Respite Conference in Huntsville, AL, October 11-13, 2017. The conference will be preceded by the Lifespan Respite Grantee and Partner Learning Symposium for grantees and partners only on October 11, 2017.

The theme for the conference, Take Off with Respite, is not only a nod to the incredible history of the space industry in Huntsville, AL, also known as Rocket City USA, but also reflects the mission of respite care services. To take off is to move forward quickly, rise to meet challenges, heighten awareness, and push innovation. This phrase can also mean to take a break, relax, and rejuvenate. The conference will create the space, inspiration and momentum needed in order to prepare our organizations to take flight in the mission to support the nation’s family caregivers.

Previous national respite conferences have been very successful, and we expect no less from the 2017 conference in Huntsville! The conference will offer valuable, up-to-date information for families, professionals and other stakeholders related to respite supports for caregivers. Conference keynote speakers and breakout sessions will offer a multitude of opportunities to “connect the stars” in the constellation between the Lifespan Respite Care Program and other respite programs and initiatives that support caregivers.

This call for presentations is an opportunity to come to Rocket City USA to share your innovative best practices related to respite care, and to give others the chance to benefit and learn from what you’ve learned and accomplished.
Target Audience

This national conference is intended for everyone who supports family members and family caregivers of individuals across all ages. Anyone who is affected by or caring for someone with Alzheimer’s disease, Multiple Sclerosis, Parkinson’s, ALS, Autism, Down Syndrome, ADHD, intellectual or developmental disabilities, mental health and behavioral health issues, or any other disabling or chronic condition has a stake in significant caregiver issues. Families of or providers to military wounded soldiers or veterans, kinship caregivers or providers, and those working with families at risk of abuse or neglect will also have much to gain from attending this conference. The audience will include family caregivers, persons with disabilities, older adults, parents, grandparents, guardians, respite providers, social workers, case managers, program managers, nurses, researchers, advocates, direct support staff, teachers, leaders of faith-based organizations, policy makers, and other community/business leaders who influence and shape the role of respite in the support network.

What benefits do YOU gain from presenting at the Conference?

• You gain visibility and recognition as a national leader on Lifespan Respite.
• You are provided an opportunity to network with and learn from other professionals and caregivers from across the nation.
• You will have the satisfaction of sharing best practices to improve Lifespan Respite systems and services.
• You will receive a $75 discount off the “early bird” registration cost of $395, reducing the cost of the conference registration for presenters to just $320. (The Presenter’s Code you will receive needs to be included on the Registration Form.)
• All ARCH paid members and Alabama residents receive a $100 discount off the “early bird” registration fee. Only one discount per person permitted.

Presentation Formats

The conference will offer 75 minute time slots for breakout sessions. Presenters are encouraged to incorporate the Take Off with Respite theme, targeting one of the five topic areas and/or the Lifespan Respite Track listed below. Please think of creative ways to inform, engage, and energize the workshop audience. Each presentation should include at least three learning objectives.

Presenters are welcomed and encouraged to develop interactive sessions that engage participants in discussion, networking, and an open exchange of ideas. You are encouraged develop a proposal alone or with one or two other speakers on a related topic.

The conference review committee retains the right to combine presentations with others under similar topics. Presenters will be notified in advance if this occurs.
Breakout rooms will be set up “theatre” style or with round tables to accommodate 35-75 participants. If your proposed session or presentation requires a different space set up, the request must be indicated on the application form. We will not be able to guarantee your preferred arrangement, but we will do our best to accommodate your needs.

**Topics/Tracks**

We are looking for Presentation/Workshop proposals that focus on respite care, but cross over multiple disciplines, reflecting the wide range of options required and utilized by caregivers across the lifespan. Proposals should target one of five topic areas and/or the Lifespan Respite Track described below. Some possible session ideas are included below for each of the topical areas, but you are not limited to these. Be creative!

**Topic Areas and Suggested Session Ideas**

**Service Delivery Options throughout the Lifespan:**

- Innovative respite provider recruitment, training or credentialing programs
- In-home respite
- Volunteer respite
- Faith-based models
- Consumer-directed respite
- Respite for family caregivers of populations with specific conditions
  - Older adults with functional limitations
  - Individuals with Alzheimer’s or other dementias
  - Individuals with neurological conditions (e.g., ALS, MS, Parkinson’s)
  - Children or adults with intellectual or developmental disabilities
  - Children or adults with special medical needs or physical disabilities
  - Children or adults with autism
  - Children or adults with mental health issues
  - Other underserved populations (individuals with brain injury, paralysis, cancer, etc.)
- Respite for military families or Veterans
- Respite for grandparents or kinship caregivers
- Respite for LGBT family caregivers and care recipients
- Respite for culturally unique populations (e.g., Asian, African American, Native American, Hispanic family caregivers and care recipients)
- Respite for adopted children or children in foster care
- Health and safety issues in respite service delivery
- Inclusive respite options and natural supports for respite
• Emergency respite
• Rural respite
• Respite in hospice or end-of-life situations
• Respite as abuse and neglect prevention/crisis nurseries and crisis care
• Behavior management in respite settings
• Overnight/weekend respite models
• Therapeutic respite care
• Adult day care or facility-based respite

**Evaluation and Research:**

• Evidence-based or evidence-informed practices
• Documenting cost-benefits of respite
• Family caregiver satisfaction with respite
• Measuring the value of respite
• Respite as abuse prevention – is it effective?
• Outcome-based evaluation
• Performance measurement and data collection
• Measuring systems change and respite access
• Needs assessments, surveys and environmental scans

**Family Caregivers:**

• What does respite mean for you?
• Formal versus informal respite support: Do you have a preference?
• Respite benefits for caregiver health and well-being
• Respite cooperatives
• Sibling caregivers
• Youth caregivers
• How to make the most of your respite time
• Finding and paying for respite
• Training your own respite providers
• Consumer-directed respite: Is it for you?
• Respite responsiveness to cultural diversity
• Immigrant-refugee family caregivers’ awareness and use of respite
• Caregiver assessment: Is respite meeting your specific respite needs?
• How to advocate for respite policy change
New Partnerships and Business Development:
- Employer or corporate sponsored respite
- Partnering with local businesses to support respite
- Use of new technology in respite delivery
- Business aspects of respite delivery and best practices
- Developing a business or strategic plan
- Creative partnerships and collaboration for respite
- Engaging and retaining new stakeholders
- Working with managed care organizations or health insurance companies

Advocacy, Networking, and Sustainability:
- State Respite Coalition building and sustainability
- State Respite Coalition best practices
- Working with State Legislatures
- Federal and state policy
- Developing advocacy skills
- Identifying respite funding sources
- Ensuring sustainability through partnerships
- Conducting respite outreach, public awareness and information dissemination
- Innovative sustainability plans for respite services and systems

**Lifespan Respite Track:**
In addition to the topical areas above, the conference will highlight a Lifespan Respite track. Current and former Lifespan Respite grantees and their partners are encouraged to submit a session proposal that describes best practices, program successes and challenges, innovative service delivery, collaborative partnerships (e.g., including the role of Aging and Disability Resource Centers and unique stakeholders in Lifespan Respite systems), management of growth, messaging, sustainability plans, fact-finding or other significant accomplishments resulting from activities undertaken with Lifespan Respite grant funds.

Important Instructions for Application Submission
All presenter applications must be completed online at [https://jbkagan.wufoo.com/forms/2017-call-for-presentations/](https://jbkagan.wufoo.com/forms/2017-call-for-presentations/). Be sure to review this Call for Presentations Application Form carefully to be
certain you describe all aspects of your proposal and complete each required section before you submit the application online.  We suggest you preview the questions in advance here.

[https://arch.wildapricot.org/resources/Documents/2017_National_Lifespan_Respite_Conference/Call_forPresentations/Instructions_and_Questions_Preview.pdf]

PLEASE NOTE INSTRUCTIONS FOR COMPLETING THE ONLINE FORM:

1) You must complete the application in one sitting. You will not be able to save it, exit the session, and continue later. We recommend that you draft the narrative portions of the proposal in a WORD document, save responses to your computer, and then copy and paste the relevant sections into the appropriate text boxes in the online application.

2) As you advance from page to page in the application, responses are saved in that current session as long as you don’t exit the site. You can return to any previous page to review and edit your responses at any time during the current session until you hit the "Submit" button at the end of the survey. DO NOT USE YOUR BROWSER BACK OR ADVANCE BUTTONS to navigate between pages - use NEXT or PREVIOUS Buttons in the online application only. Once you hit "Submit" your application is considered final and complete.

You will receive a confirmation email with a copy of your submitted proposal. However, as indicated above, we recommend that you save your responses in a WORD document before transferring the information to the online application.

Proposal Submissions and Deadline

The Call for Presentations Application Form must be completed in full and submitted no later than March 31, 2017.

Please submit your proposal online. To be considered, all proposals must be submitted online by the deadline and include all information requested on the Presenter’s Application Form. [https://jbkagan.wufoo.com/forms/2017-call-for-presentations/]

We will make every effort to respond to all applications no later than May 22, 2017.
Presenter’s Registration

All presenters will be required to be registered for the conference. Approved presenters will receive a $75 discount off of the “early bird” registration cost for ARCH non-members ($395) reducing the cost of registration for presenters to just $320.

Please note: Alabama residents and ARCH paid members, whether or not they are presenters, are entitled to a discounted registration rate of $295, rather than the $320 for all other presenters. Only one discount per registrant will be permitted. If you are not currently an ARCH paid member, and you would like to join ARCH to enjoy the member discount (and other benefits), please visit https://arch.wildapricot.org/Member_Application/.

An approved presenter’s registration must be completed and paid for by July 17, 2017 for the presenter’s session to be included in the conference. The presenters will receive a Presenter’s Discount Code when notified of the proposal’s acceptance. This code must be used when registering to receive the $75 discount. If you are an Alabama resident, you will receive the resident code that will entitle you to the $100 discount. If you are an ARCH paid member, the discount will automatically be taken when you register. The registration fee will not be waived for presenters. In addition, hotel, travel, per diem, and other associated costs are the responsibility of each presenter.

AV Equipment

All breakout sessions will include a PowerPoint package which includes a podium with laptop computer, LCD projector and screen. Internet may be available. A podium microphone may be provided depending on the size of the room and the acoustics. Presenters will be responsible for costs associated with any additional equipment or services required. Contact Melissa Terry with the Alabama Lifespan Respite Resource Network at mterry@ucphuntsville.org if you have questions or additional requests.

Proposal Review Process

All completed proposals will be reviewed by the Conference Planning Committee using the following criteria:

- Practical applicability to the conference theme Take Off with Respite
- Usefulness of the information, skills, and/or ideas for the intended audience
- Contributions to new or innovative practices
- Intent to stimulate active engagement of participants
- Presenter’s qualifications and experience
- Use of instructional aids
We reserve the right to request modifications to a proposal before a final decision is made. We also reserve the right to combine presentations with similar topics in one session. Presenters will be notified in advance if this should occur.

**Dates to Remember**

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>National Lifespan Respite Conference</td>
<td><strong>October 11-13, 2017 (Huntsville, AL)</strong></td>
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<tr>
<td>Call for Presentations Deadline</td>
<td><strong>Wednesday, March 31, 2017</strong></td>
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<tr>
<td>Presenter Notification:</td>
<td><strong>Monday, May 22, 2017</strong></td>
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<tr>
<td>Presenter Registration Payment Due</td>
<td><strong>Monday, July 17, 2017</strong></td>
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**Questions?**

Please contact the Alabama Lifespan Respite Network with any questions you may have at mterry@ucphuntsville.org.

Visit the Conference Website for more information or to complete the Call for Presentations Application Form online visit https://jbkagan.wufoo.com/forms/2017-call-for-presentations/.

**Conference Hosts…..**